

MINUTE RECORD OF: Madera Unified School District Board of Education

REGULAR BOARD MEETING HELD ON THE 15th DAY OF July, 2008

The Board of Education of the Madera Unified School District convened in a **Regular Board Meeting** in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on **Tuesday, July 15, 2008**, at 6:30 p.m.

ROLL CALL

Ray G. Seibert, President
Michael H. Westley, Clerk

J. Gary Adams, Trustee
Loraine Goodwin, Trustee

Absent:
Carles Beckett, Trustee
Robert E. Garibay, Trustee
Philip D. Janzen, Trustee

John R. Stafford, Superintendent
Teri Bradshaw, Director, Fiscal Services
Jake Bragonier, Public Information Officer
Robert Chavez, Chief Academic Officer, K-12, Educational Services
Kathleen Lopes, Associate Superintendent, Educational Services
Kelly Porterfield, Associate Superintendent, Business and Operations
Jerry Stehman, Director, Human Resources/Certificated
Darren Sylvia, Chief Academic Officer, K-12, Educational Services
Fritz Ediger, Senior Administrative Assistant to the Superintendent
and the Board of Trustees

Absent:
David Pinnecker, Director, Human Resources/Classified

Kent Albertson, Principal, Madera High School
Marisa Di Mauro, Director, Categorical Programs
Aurora Garcia, Vice-Principal, Madera High School
Rosa Garcia, Wellness/Character Development Specialist
Janet Grossnicklaus, Director, Curriculum, Assessment and Instruction

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Alice Rios, CSEA President
Sue Thornton, MUTA President

Bill Coate, Madera Tribune
Larry Risinger, Consultant

There were approximately 20 visitors/District employees in attendance.

**1. CALL TO ORDER OF PUBLIC MEETING –
CLOSED SESSION IMMEDIATELY CONVENED**

President Seibert called the Public Session of the Board of Education to order at 6:30 p.m. and immediately adjourned to Closed Session pursuant to Government Code Sections 54957, 54957.1 and 54957.6 and Education Code Sections 35146, 48900, and 48918.

2. RECONVENE PUBLIC SESSION/CALL TO ORDER REGULAR MEETING –
**3. PLEDGE OF ALLEGIANCE, OPENING, AND ACKNOWLEDGEMENT OF
VISITORS AND MEDIA**

President Seibert adjourned the Closed Session at 7:10 p.m., and he reconvened the Regular Meeting by calling the Public Session to order at 7:12 p.m. President Seibert welcomed the visitors and he led the flag salute. President Seibert asked Pastor Richard Livasy of North Lake Church of God to lead the invocation. President Seibert explained the rules governing the Board meeting. The meeting was recorded on Tape No. 1–2008/09.

**4. CLOSED SESSION REPORTABLE ACTIONS
(GOVERNMENT CODE SECTION 54957.1)**

Superintendent Stafford announced there were not any reportable Closed Session actions.

5. ADOPTION OF AGENDA – MOTION NO. 1–2008/09

President Seibert stated that if the Board and/or Administration determined they wished to add to the Agenda under Miscellaneous Items, this would be the appropriate time.

Superintendent Stafford made the following changes to the Agenda:

- Point of Clarification to the Minutes of June 24, 2008 - Page 7 - Agenda Item 9E - Approval of colors and mascot for Parkwood Elementary School - Trustee

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Goodwin voted "no" on this item, she did not "abstain" as the minutes read.

- Delete Agenda Item 7B3 from the Agenda.
- Pull Agenda Item 7B4 from Agenda to be brought back to next Board meeting.
- Add to Agenda Item 7C - Field Trip/Employee Conference Requests - MHS Cheer & Dance will be attending a Cheer & Dance camp on August 8-11, 2008 at California State University Fresno, staying overnight in the Dorms, 40 students, 3 chaperones, and cost is \$14,000 being paid for out ASB funds.

It was moved by Trustee Goodwin, seconded by Trustee Adams, and unanimously carried to adopt the revised Agenda.

Ayes:	Trustees Adams, Goodwin, Clerk Westley, and President Seibert
Noes:	None
Absent:	Trustees Beckett, Garibay and Janzen
Abstained:	None

6. COMMUNICATIONS

6A. PUBLIC HEARING

President Seibert opened the meeting for visitors to speak on a subject not on the Board Agenda.

Gabriel Rodriguez, 501 N. "E" Street, Suite A, Madera, California addressed the Board regarding a flyer that was handed out at Madera High School. The flyer stated that graduating seniors could only get their pictures taken at Van's Studio in Madera. Mr. Rodriguez stated that he owns a new portrait studio here in Madera and would like a chance at taking portraits for seniors also. He asked who he should speak to about getting his name out to the seniors on MHS campus. Superintendent Stafford asked him to meet with Kent Albertson, Principal at Madera High School.

6B. STUDENT AND STAFF RECOGNITION

➤ Jane Wiebe, Noon Rotary, to present check for Netherton/Rotary Relays
Jane Wiebe, President of Noon Rotary of Madera presented a check to Superintendent Stafford for \$3,192 to benefit the Netherton/Rotary Relays. This check is from the profits made from the concession stand at the Relays. She also presented on behalf of her husband, Lou Wiebe, who belongs to the Sunrise Rotary, a box of new books that we can distribute to a library of our discretion.

➤ Parent Institute for Quality Education (PIQE), Alma Garcia and Olga Gutierrez
Alma Garcia and Olga Gutierrez of PIQE gave a brief presentation of their program that brings schools, parents, and community together as equal partners in the education of every child to provide all students with the option and access of a postsecondary education.

7. APPROVAL OF CONSENT AGENDA – MOTION NO. 2-2008/09, DOCUMENT NUMBERS 1-2008/09 THROUGH 38-2008/09, AND RESOLUTION NOS. 1 THROUGH 2-2008/09 AND RESOLUTION NO. 77-2007/08 INCLUDING COMMERCIAL WARRANTS – EXHIBIT “A”; STAFFING CHANGES – EXHIBIT “B”;

It was moved by Trustee Goodwin, seconded by Clerk/Trustee Westley, and unanimously carried to approve the consent agenda.

Ayes: Trustees Adams, Goodwin, Clerk Westley, and President Seibert
Noes: None
Absent: Trustees Beckett, Garibay and Janzen
Abstained: None

7A. ROUTINE BUSINESS TRANSACTIONS, ANNUAL RENEWAL OF PROGRAMS, BIDS, AGREEMENTS, NOTICES OF PUBLIC HEARINGS, AND PROCLAMATIONS:

7A1. APPROVAL OF REGULAR BOARD MEETING MINUTES OF JUNE 24, 2008 (POINT OF CLARIFICATION ON PAGE 7 - AGENDA ITEM 9E - APPROVAL OF COLORS AND MASCOT FOR PARKWOOD ELEMENTARY SCHOOL - TRUSTEE GOODWIN VOTED "NO" ON THIS ITEM, SHE DID NOT "ABSTAIN" AS THE MINUTES READ)

7A2. ADOPTION OF RESOLUTION NO. 2-2008/09 - CERTIFYING THAT THE MADERA UNIFIED SCHOOL DISTRICT GOVERNING BOARD HAS ENTERED INTO A 2008/09 CHILD DEVELOPMENT CONTRACT WITH THE CALIFORNIA DEPARTMENT OF EDUCATION FOR THE PURPOSE OF PROVIDING CHILD CARE AND DEVELOPMENT SERVICES AND AUTHORIZES DESIGNATED PERSONNEL TO SIGN CONTRACT DOCUMENTS FOR FISCAL YEAR 2008/09 RESOLUTION NO. 2-2008/09

7A3. ADOPTION OF RESOLUTION NO. 77-2007/08 - MAY BUDGET AND EXPENSE TRANSFER REPORTS RESOLUTION NO. 77-2007/08

7A4. APPROVAL OF THE MAY 31, 2008 STUDENT BODY STATEMENT OF CLUB TRUST ACCOUNTS DOCUMENT NO. 1-2008/09

7A5. APPROVAL OF THE MAY 31, 2008 FINANCIAL REPORT DOCUMENT NO. 2-2008/09

7A6. APPROVAL OF CONSULTANT SERVICES AGREEMENT BETWEEN MADERA UNIFIED SCHOOL DISTRICT AND SOLUTION TREE, INC. TO PROVIDE SPEAKER FOR AUGUST 11, 2008 BEGINNING OF THE YEAR KICKOFF DOCUMENT NO. 3-2008/09

7A7. APPROVAL OF CONSULTANT SERVICES AGREEMENT BETWEEN MADERA UNIFIED SCHOOL DISTRICT AND RON PISK TO CONSULT WITH MADERA HIGH SCHOOL PRINCIPAL FOR ONE YEAR BEGINNING JULY 1, 2008 THROUGH JUNE 30, 2009 DOCUMENT NO. 4-2008/09

7A8. APPROVAL OF CHILD NUTRITION DEPARTMENT BIDS AWARDS FOR FROZEN AND CHILLED MEATS FOR THE CONTINUED PERIOD OF AUGUST 1, 2008 THROUGH JULY 31, 2009 DOCUMENT NO. 5-2008/09

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- 7A9. APPROVAL OF CHILD NUTRITION DEPARTMENT BIDS AWARDS FOR FRUITS, VEGETABLES, & BAKERY FOR THE CONTINUED PERIOD OF AUGUST 1, 2008 THROUGH JULY 31, 2009 DOCUMENT NO. 6-2008/09
- 7A10. APPROVAL OF CHILD NUTRITION DEPARTMENT BIDS AWARDS FOR GENERAL SUPPORT GROCERY FOR THE CONTINUED PERIOD OF AUGUST 1, 2008 THROUGH JULY 31, 2009 DOCUMENT NO. 7-2008/09
- 7A11. APPROVAL OF CHILD NUTRITION DEPARTMENT BIDS AWARDS FOR NON-FOOD ITEMS FOR THE CONTINUED PERIOD OF AUGUST 1, 2008 THROUGH JULY 31, 2009 DOCUMENT NO. 8-2008/09
- 7A12. APPROVAL OF CHILD NUTRITION DEPARTMENT BIDS AWARDS FOR FRESH BAKERY ITEMS FOR THE CONTINUED PERIOD OF AUGUST 1, 2008 THROUGH JULY 31, 2009 DOCUMENT NO. 9-2008/09
- 7A13. APPROVAL OF CHILD NUTRITION DEPARTMENT BIDS AWARDS FOR MILK PRODUCTS FOR THE CONTINUED PERIOD OF AUGUST 1, 2008 THROUGH JULY 31, 2009 DOCUMENT NO. 10-2008/09
- 7A14. APPROVAL OF CHILD NUTRITION DEPARTMENT BIDS AWARDS FOR PROCESSED COMMODITY PRODUCTS FOR THE CONTINUED PERIOD OF AUGUST 1, 2008 THROUGH JULY 31, 2009 DOCUMENT NO. 11-2008/09
- 7A15. APPROVAL OF CHILD NUTRITION DEPARTMENT BIDS AWARDS FOR FRESH PIZZA PRODUCTS FOR THE CONTINUED PERIOD OF AUGUST 1, 2008 THROUGH JULY 31, 2009 DOCUMENT NO. 12-2008/09
- 7A16. APPROVAL OF CHILD NUTRITION DEPARTMENT BIDS AWARDS FOR FRESH PRODUCE FOR THE CONTINUED PERIOD OF AUGUST 1, 2008 THROUGH JULY 31, 2009 DOCUMENT NO. 13-2008/09
- 7A17. APPROVAL TO DESTROY OLD CLASS 3 RECORDS DOCUMENT NO. 14-2008/09
- 7A18. APPROVAL TO SELL/DISPOSE OF SURPLUS PROPERTY DOCUMENT NO. 15-2008/09
- 7A19. APPROVAL OF PAYMENT TO SCHOOLWISE PRESS FOR THE TRANSLATION OF SARCS DOCUMENT NO. 16-2008/09
- 7A20. APPROVAL OF SCHOOL SITE PLANS FOR ADAMS, ALPHA, HOWARD, LINCOLN, MADISON, MILLVIEW, NISHIMOTO, PERSHING AND SIERRA VISTA ELEMENTARY SCHOOLS; THOMAS JEFFERSON AND JACK G. DESMOND MIDDLE SCHOOLS; AND MADERA SOUTH HIGH SCHOOL, AND RIPPERDAN HIGH SCHOOL DOCUMENT NOS. 17 THROUGH 29-2008/09
- 7A21. APPROVAL OF CONSULTANT AGREEMENT BETWEEN MADERA UNIFIED SCHOOL DISTRICT AND PANATIONAL INC. FOR SPECIAL EDUCATION STUDENTS IEP TRANSLATIONS DOCUMENT NO. 30-2008/09
- 7A22. APPROVAL OF THE MADERA ADULT SCHOOL COURSE OFFERINGS FOR THE 2008/09 SCHOOL YEAR DOCUMENT NO. 31-2008/09
- 7A23. APPROVAL OF CONTRACT BETWEEN MADERA UNIFIED SCHOOL DISTRICT AND

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MICHAEL C. PARR DBA GAME CHECK TO PROVIDE PAYMENT SERVICES TO SPORTS OFFICIALS WHO OFFICIATE ATHLETIC EVENTS AT MADERA SOUTH HIGH SCHOOL FOR THE 2008/09 SCHOOL YEAR DOCUMENT NO. 32-2008/09

7A24. APPROVAL OF CONTRACT BETWEEN MADERA UNIFIED SCHOOL DISTRICT AND MICHAEL C. PARR DBA GAME CHECK TO PROVIDE PAYMENT SERVICES TO SPORTS OFFICIALS WHO OFFICIATE ATHLETIC EVENTS AT THOMAS JEFFERSON MIDDLE SCHOOL FOR THE 2008/09 SCHOOL YEAR DOCUMENT NO. 33-2008/09

7A25. APPROVAL OF CONTRACT BETWEEN MADERA UNIFIED SCHOOL DISTRICT AND MICHAEL C. PARR DBA GAME CHECK TO PROVIDE PAYMENT SERVICES TO SPORTS OFFICIALS WHO OFFICIATE ATHLETIC EVENTS AT MARTIN LUTHER KING, JR. MIDDLE SCHOOL FOR THE 2008/09 SCHOOL YEAR DOCUMENT NO. 34-2008/09

7A26. APPROVAL OF CONTRACT BETWEEN MADERA UNIFIED SCHOOL DISTRICT AND MICHAEL C. PARR DBA GAME CHECK TO PROVIDE PAYMENT SERVICES TO SPORTS OFFICIALS WHO OFFICIATE ATHLETIC EVENTS AT MADERA HIGH SCHOOL FOR THE 2008/09 SCHOOL YEAR DOCUMENT NO. 35-2008/09

7A27. APPROVAL OF CONTRACT BETWEEN MADERA UNIFIED SCHOOL DISTRICT AND MICHAEL C. PARR DBA GAME CHECK TO PROVIDE PAYMENT SERVICES TO SPORTS OFFICIALS WHO OFFICIATE ATHLETIC EVENTS AT JACK G. DESMOND MIDDLE SCHOOL FOR THE 2008/09 SCHOOL YEAR DOCUMENT NO. 36-2008/09

7A28. APPROVAL OF COMMERCIAL WARRANT LISTING DOCUMENT NO. 37-2008/09

7B1. HUMAN RESOURCES ITEMS – STAFFING – EXHIBIT “B” - MOTION NO. 2 –2008/09—RESOLUTION NO. 1-2008/09 AND DOCUMENT NO. 38-2008/09

**7B2. ADOPTION OF RESOLUTION NO. 1-2008/09 -- REGARDING THE AMENDED LAYOFF OF CLASSIFIED PERSONNEL
RESOLUTION NO. 1-2008/09**

**7B3. APPROVAL OF CLASSIFIED JOB DESCRIPTION: FACILITIES PLANNING ANALYST AND CONSTRUCTION PROJECT COORDINATOR
ITEM DELETED**

**7B4. APPROVAL OF AGREEMENT FOR EMPLOYMENT OF ASSOCIATE SUPERINTENDENT OF EDUCATIONAL SERVICES BETWEEN THE GOVERNING BOARD OF THE MADERA UNIFIED SCHOOL DISTRICT OF MADERA COUNTY, CALIFORNIA AND KATHLEEN LOPES
ITEM PULLED - WILL BE BROUGHT BACK TO NEXT BOARD MEETING**

**7C. FIELD TRIP/EMPLOYEE CONFERENCE REQUESTS
ADDED MHS CHEER AND DANCE CAMP AT CSUF, AUGUST 8-11, 2008
40 STUDENTS, 3 CHAPERONES, STAY OVERNIGHT IN THE CSUF DORMS - DOCUMENT NO. 38-2008/09**

Superintendent Stafford introduced Danene Gugliamano, new Vice-Principal at

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Pershing Elementary School. She addressed the Board and thanked them for the opportunity of being Vice-Principal at this site.

8. OLD BUSINESS

8A. NONE

9. NEW BUSINESS

**9A. APPROVAL OF VALENZUELA/CAHSEE LAWSUIT SETTLEMENT
QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS FOR
APRIL 1, 2008 TO JUNE 30, 2008 MOTION NO. 3-2008/09
DOCUMENT NO. 39-2008/09**

It was moved by Clerk/Trustee Westley, seconded by Trustee Adams, and unanimously carried for approval of Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints for April 1, 2008 to June 30, 2008.

Ayes: Trustees Adams, Goodwin, Clerk Westley, and President Seibert
Noes: None
Absent: Trustees Beckett, Garibay and Janzen
Abstained: None

**9B. ACCEPTANCE OF BOARD TRUSTEE CARLES BECKETTS'
RESIGNATION AND DISCUSSION OF TIME LINE AND PROCESS
FOR FILLING THE VACANCY MOTION NO. 4-2008/09
DOCUMENT NO. 40-2008/09**

It was moved by Clerk/Trustee Westley, seconded by Trustee Goodwin, and unanimously carried to accept Board Trustee Carles Becketts' Resignation and choose to appoint versus a special election for the Board Trustee vacancy.

Ayes: Trustees Adams, Goodwin, Clerk Westley, and President Seibert
Noes: None
Absent: Trustees Beckett, Garibay and Janzen
Abstained: None

Superintendent Stafford stated that we are asking for acceptance of Board Trustee Carles Becketts' resignation for personal and family reasons. He said that he had checked with the County Elections Department regarding the process, and the options are to either appoint someone to fill Trustee Becketts' position until the end of his term which is 2010, or to call for a special election. Clerk/Trustee Westley asked Superintendent Stafford if having the vacancy on the November 2008 ballot is an option. Superintendent Stafford responded that it is not an option according to Rebecca Martinez of the County Elections Department. Trustee Adams asked what

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the cost of a Special Election would be. Superintendent Stafford responded it would be between \$45,000 and \$60,000. President Seibert asked Superintendent Stafford to explain the appointment process. Superintendent Stafford said that the appointment process is quite technical. He said that the District did go through the appointment process about 4 or 5 years ago. The vacancy has to be posted in public places and a time line established. Superintendent Stafford said that he would be happy to have himself and staff work up a time line and an application based on what we did last time, also being mindful that the Board would want to expedite the process, while still allowing reasonable time for the public to participate. At any rate, we will have a time line and application for your approval at the next Board meeting, should you decide to go with the appointment, Superintendent Stafford stated. Trustee Adams asked if we have two items here -- one is accepting the resignation and two is approval of the time line and process for filling the vacancy. President Seibert clarified that the resignation was approved on the staffing list under item 7B1 and we are accepting Trustee Becketts' resignation on this item as well as discussing the time line and process for filling the vacancy.

President Seibert and Superintendent Stafford acknowledged Trustee Beckett's positive effect he has had on the District both as an administrator and as a Board Trustee. Trustee Goodwin added that she has really enjoyed working with Trustee Beckett and she said he will be greatly missed on the Board. She also asked that everyone keep Mr. Beckett in their prayers for whatever he is facing individually and as a family.

Superintendent Stafford stated we have four Board members present tonight. If you were to call for a motion and make a motion to call for a special election or appointment, it would require a 4-0 vote. President Seibert asked the Board if they wanted to do that or wait until the next Board meeting. Clerk/Trustee Westley stated that either way, we want to expedite it. Clerk/Trustee Westley asked Superintendent Stafford if he would prepare the details as to what the appointment process would be, and Superintendent Stafford responded that he would have that ready for the August 12, 2008 Board meeting. President Seibert asked how many days we had to fill the vacancy, and Superintendent Stafford responded 60 days to decide -- 60 days to call for a Special Election or appointment to fill the vacancy. Clerk/Trustee Westley said, "I know we're missing two Board members, but do you think they should be part of the decision?" President Seibert asked Clerk/Trustee Westley what he would like to do. Clerk/Trustee Westley responded that he would go for the appointment. He said he didn't see any sense in spending time on a special election. Both Trustees Adams and Goodwin agreed. Clerk/Trustee Westley made a motion to choose the appointment process to replace Trustee Beckett, and Trustee Goodwin seconded the motion. Motion carried unanimously, with four Trustees present: Trustee Adams, Goodwin, Clerk Westley and President Seibert. Absent: Trustees Beckett, Garibay and Janzen.

10. INFORMATION/REPORTS

10A. STANDARDS REPORT

➤ Charge Update

Associate Superintendent of Educational Services, Kathleen Lopes gave an overview and update of what will take place at the Madera Unified School District "Charge" to be held on July 24th and 25th at Madera South High School Cafeteria starting at 8:00 a.m. each day. She invited all Board members to attend.

10B. BUSINESS AND OPERATIONS UPDATE

There was none.

11. ANNOUNCEMENTS

There were none.

12. MISCELLANEOUS

Trustee Adams asked for an update on the Security K-9 program that was brought to Board quite some time ago. Associate Superintendent of Business and Operations, Kelly Porterfield stated that he has been trying to reach Joe Zamilpa, School Safety Office Supervisor regarding this program, and Mr. Zamilpa has not returned Mr. Porterfield's call. Mr. Porterfield stated that he will be in touch with Mr. Zamilpa and report back to the Board of Education.

13. ADVANCED PLANNING

President Seibert made the following announcement: Because of a conflict on Tuesday, August 12, 2008, Superintendent Stafford will be speaking with the Board members that are absent a day that would suit them for rescheduling the Board meeting. Several options were given -- Monday, August 11, 2008 or Wednesday, August 13, 2008. It was decided by Superintendent and the Board of Education that Wednesday, August 13, 2008 would be the date that the Board meeting will be rescheduled.

Next Regular Board Meeting

Wednesday, August 13, 2008, 7:00 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, CA. 93637

14. SUGGESTED FUTURE AGENDA ITEMS

There were none.

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15. ADJOURNMENT MOTION NO. 5-2008/09

President Seibert adjourned the Public Session at 7:41 p.m.

Fritz Ediger

Fritz Ediger, Senior Administrative Assistant
to the Superintendent and Board of Trustees

Dated: July 15, 2008